



OSRAA Cash and Financial Management Unit (CFM)

March, 2017

Office for Sponsored Research and Award Administration

Sandy Cobb - Associate Director, Cash and Financial
Management

Cash and Financial Management Team

- ▶ Provides financial management for awards
 - ▶ Financial reporting
 - ▶ Invoicing
 - ▶ Collections
 - ▶ Closeouts

Cash and Financial Management Team

- ▶ Three functional groups in CFM
 - ▶ Grant Accountants
 - ▶ Team O, Team S, Team U
 - ▶ Cash Team
 - ▶ Research Costing Analyst

Cash and Financial Management Team

- ▶ CFM Team O:

- ▶ Heidi Hammond

- ▶ Autumn Helenihi

- ▶ Rhonda Holcomb

Cash and Financial Management Team

▶ CFM Team O Agencies Served:

- ▶ Bonneville Power Administration
- ▶ Department of Energy
- ▶ US Department of Agriculture (Forest Service/ARS/Smith Lever)
- ▶ US Department of the Interior
- ▶ Foundations
- ▶ US Geological Survey
- ▶ State of Oregon
- ▶ Bureau of Land Management
- ▶ National Labs
- ▶ NASA
- ▶ National Parks

Cash and Financial Management Team

- ▶ CFM Team S:
 - ▶ Adam Church
 - ▶ Jessica Thurner-Byers
 - ▶ Jeff Zoellner (.5)

Cash and Financial Management Team

- ▶ CFM Team S Agencies Served:
 - ▶ USDA - National Institute of Food and Agriculture
 - ▶ Environmental Protection Agency
 - ▶ US Department of Education
 - ▶ Trusts/Societies/Associations
 - ▶ Office of Naval Research
 - ▶ National Oceanic and Atmospheric Administration
 - ▶ National Institutes of Health
 - ▶ National Science Foundation
 - ▶ US Agency for International Development
 - ▶ Air Force
 - ▶ Army
 - ▶ US Department of Transportation
 - ▶ Universities
 - ▶ Commercial - Mixed and Corporate Only
 - ▶ Other Government Funding

Cash and Financial Management Team

- ▶ CFM Team U
 - ▶ Amanda Watts
 - ▶ Future TBD
- ▶ Agencies served:
 - ▶ Regional Class Research Vessel (RCRV) - (NSF)
 - ▶ Consortium for Ocean Leadership

Cash and Financial Management Team

- ▶ CFM Grant Accountants assist PIs and BCs with financial aspects of the award
 - ▶ Three teams with specific agency assignments
 - ▶ Invoicing, Financial reporting, Collections
 - ▶ Closeouts

Cash and Financial Management Team

▶ Closeouts

- ▶ Review of award and feedback loop with PI and BC on award financial status as the award is coming to an end
- ▶ Ensure expenses finalized for agency reporting
- ▶ Collect information to complete Invention, Property, and Equipment reports
- ▶ Prepare and submit final invoices and reports
- ▶ Confirm that the Technical Report has been submitted
- ▶ Ensure that all payments are received
- ▶ Transfer or Refund residual balances
- ▶ Terminate Fund, Index, and Grant in Banner

Cash and Financial Management Team

▶ Cash Team

- ▶ Make Cash Draws from Federal sites
- ▶ Apply payments in Banner billing
- ▶ Perform accounting activities for Venture Development and Co-Op funds
- ▶ Perform Accounts Receivable actions
 - ▶ Send reminders
 - ▶ Track down payments
 - ▶ Update collection records

Cash and Financial Management Team

- ▶ Cash Team
 - ▶ Branita Sturm
 - ▶ Jeff Zoellner (.5)

Cash and Financial Management Team

- ▶ Research Costing Analyst
 - ▶ Review and Approve grant-related Cost Transfers, including Labor Redistributions
 - ▶ High-Level Monitoring (in development)
 - ▶ Closeout backlog

Cash and Financial Management Team

- ▶ Research Costing Analyst
 - ▶ Rachel Polansky

Cash and Financial Management Team Contact Information

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