**Undergraduate Research, Innovation, Scholarship & Creativity (URISC)**

#### Application Form 2017 Solicitation

*(Updated 2017)*

**Submission Instructions:**

**The PI is required to submit** this completed application form with all supporting documentation **electronically** as one PDF document to Incentive.Programs@oregonstate.edu (***signatures required***).

* Item 8: Project Description
* Item 9: Personal Statement
* Item 10: Interaction Plan between the Faculty PI (Faculty Project Advisor) and Student Co-PI
* Item 11: Student Co-PIs Resume
* Item 12: Appendix *(****required*** *for survey research, otherwise optional)*
* Item 14: Signatures *(****required****)*

**Proposals must be submitted electronically by 5:00 P.M. on the deadline date.**

* Monday, April 10, 2017 – email applications to Incentive.Programs@oregonstate.edu

**Incomplete proposals and proposals NOT following the guidelines (including font size, spacing and page limits) will be eliminated from review.**

*To review program guidelines go to:* [*Undergraduate Research, Innovation Scholarship and Creativity (URISC)*](http://research.oregonstate.edu/incentive/undergraduate-research-innovation-scholarship-creativity-urisc)

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**Application Form 2017 Solicitation**

*(Updated 2017)*

1. **FACULTY PI NAME: -------------------------------------------------------------------------------------**

**Department:**

**Phone:**   **Email:**

**Department and Name of Dept. Head:**

**College and Name of Dean:**

1. **STUDENT Co-PI NAME:**

**OSU ID: ----------------------------------------------------------------------------------------------------**

**Major:**

**University Honors College: Yes ☐ No ☐**

**Mailing Address:**

**City:**  **State:**  **Zip Code:**

**Phone:**  **Email:**

**Expected Date of Graduation *(m/yy)*:**

1. **PROJECT TITLE****:**
2. **TERM(S) APPLYING FOR:**

**Summer 2017 ☐ Fall Term 2017 ☐ Winter Term 2018 ☐ Spring Term 2018 ☐**

Note: Student Co-PI’s **must complete** their URISC research project **at least one term prior to the term in which they graduate**.

1. **Describe any previous undergraduate research experience you have****. None** ☐
2. If the URISC program is unable to fund this proposal, I request that the proposal be forwarded to my home academic college, along with the URISC Advisory Panel evaluation, so that it might be considered for any alternate funding opportunities available within the college.

 **Yes** ☐ **No** ☐

## FUNDING INSTRUCTIONS:

* **Faculty PI will receive funding up to $4,000 for the approved duration of the project.**
* Total budget cannot exceed $4,000 and that includes: salary for Student Co-PI (minimum of 300 hours per the duration of the project) with corresponding OPE, travel, reagents. **The budget should be prepared according to the specifics of the project**
* No additional funds will be provided by the Research Office. The entire amount has to be used to pay the URISC awardee and not other students in the lab.
* **If additional funds are required for travel, supplies, services, equipment rental or similar significant resources, it will be the responsibility of the sponsoring academic unit to provide these resources. The Faculty PI and Student Co-PI are advised to work together to ensure these resources will be available for the project prior to submitting the application.**
1. **PROJECT DESCRIPTION** (see Review Criteria, Scholarly Merit)**:** Clearly and concisely describe the research project; including methodologies, hypothesis or objectives, timeline and the role that the Faculty PI and Student Co-PI will have. Summarize the scholarly and creative aspects of the project and how it will support the Student Co-PI’s educational and personal development objectives. What are the expected short- and long-term outcomes from the project (*an increased understanding of research)*, and how the objectives will be achieved? *(Limit two pages, double-spaced, 12 pt. font, 1 inch margins; written for a general audience of reviewers from a variety of disciplines, avoiding jargon and unexplained acronyms.)*
2. **Student Co-PI Statement** (see Review Criteria, Student Co-PI Statement)**:**  Student Co-PI Statement which will describe his/her background, academic accomplishments, career goals and how the grant will be used.   Statement should include an explanation of how they think the planned use of the award will help their careers, advance his/her professional and personal development.  The length of the statement may not exceed 1 page, double-spaced *12 pt. font, 1 inch margins.*
3. **Interaction Plan from Faculty PI :** (*limit one page;* double-spaced *12 pt. font, 1 inch margins*)

Describe your plans for working with the Student Co-PI for the duration of the project.

* Specifically, will you be responsible for direct mentoring and interacting with the Student Co-PI? If not, describe who from your research team will directly interact with the student.
* Describe how often you plan to meet with the Student Co-PI and how you will interact with the Student Co-PI and other group members, if applicable, to monitor his/her development and progress of the project.
* Define the anticipated achievement(s) as a result of the URISC.

If more than one Faculty PI is involved in the project, outline who is responsible for overseeing the individual components of the project and how the overall Student Co-PI’s goals and the project are integrated (e.g. describe whether the student and Faculty PI’s will meet and how often over the course of this project to provide cohesive mentoring environment).

1. **Student’s Resume** *(include academic major and expected date of graduation)*
2. **Appendix**:

Faculty PI working with the Student Co-PI are permitted to provide a one-page supplement that describes the proposed project including chart/graph, figures, pictures, etc., **if** the processes/procedures are sufficiently complex to warrant the additional explanation *(optional).* **If** the proposed methodology involves survey research, a copy of the study instrument **must** be provided in the Appendix *(****required****).*

1. **REGULATORY COMPLIANCE:**

It is the responsibility of the **Faculty PI and the Student Co-PI** to obtain approval from the appropriate compliance committee(s) **prior** to the initiation of the URISC project. Allow sufficient time for the review and approval process which could take up to 10 weeks. Documentation of approval from the appropriate compliance committee(s) **must** be received in the Incentive Programs office before the award funds will be transferred.

**Check each box that applies to your project:**

**Does this proposal involve the use of human subjects?**  ☐ Yes ☐ No

 If **yes**, approval from the Institutional Review Board (IRB) **must** be received prior to

the initiation of your research.

[*http://research.oregonstate.edu/irb*](http://research.oregonstate.edu/irb)

Will this be a NEW IRB application? ☐ Yes ☐ No

If the project has IRB approval, provide the following:

Current IRB Study Number:

Current IRB Study Title:

Principal Investigator Name:

**Does this proposal involve the use of live vertebrate animals?** ☐ Yes ☐ No

If **yes**, approval from the Institutional Animal Care and Use Committee (IACUC)

**must** be received prior to the initiation of your research.

[*http://research.oregonstate.edu/iacuc*](http://research.oregonstate.edu/iacuc)

Will this be a NEW IACUC application: ☐ Yes ☐ No

If the project has IACUC approval, provide the following:

Current Animal Care and Use Proposal (ACUP) Number:

Current Project Title:

Principal Investigator Name:

**Does this proposal involve the use of recombinant DNA molecules,** ☐ Yes ☐ No

**transgenic plants or animals, and/or infectious agents of plants,**

**animals, or humans?**

If **yes**, approval from the Institutional Biosafety Committee (IBC) **must** be received

prior to the initiation of your research.

*<http://oregonstate.edu/ehs/bio/institutional-committee>*

**Does this proposal involve sources of ionizing radiation?** ☐ Yes ☐ No

If **yes**, approval from the Radiation Safety Committee (RSC) **must** be received prior

to the initiation of your research.

*<http://oregonstate.edu/ehs/rso>*

**Does this proposal involve the use of chemical carcinogens?** ☐ Yes ☐ No

If **yes**, approval from the Chemical Safety Committee (CSC) **must** be received prior

to the initiation of your research.

*<http://oregonstate.edu/ehs/chemical-safety-committee>*

**Does this proposal involve the activities of scuba diving, free diving,** ☐ Yes ☐ No

**and/or small boating operations?**

If **yes,** approval from the Scientific Diving and Small Boating Programs **must** be

received prior to the initiation of your research.

 [*http://research.oregonstate.edu/diving*](http://research.oregonstate.edu/diving)

**Does this proposal involve export control or international compliance?** ☐ Yes ☐ No

 [*http://research.oregonstate.edu/export*](http://research.oregonstate.edu/export)

1. **SIGNATURES:** *(****all******signatures are******required on the PDF document submission****)*

**Student Co-PI Date**

I (Student Co-PI) give Oregon State University permission to use my name, proposal, final report, a summary and/or excerpts of it, for the OSU website and/or other publications for the sole purpose of sharing information about research, creativity and scholarship for students.\*

**Faculty PI Signature Date**

**PI’s Department Head/Chair Signature Date**

\*If there is a valid reason for not wanting the final report posted on the website, submit the justification *(limit one page).*