



Teams Sea, Sun and Space support identified colleges and units for full project lifecycle, proposal through closeout.

Team Sea OSRAA Support:

College of Earth Ocean and Atmospheric Sciences
College of Health
College of Pharmacy
College of Veterinary Medicine
OSU Administrative Units
OSU Cascades Campus
OSU Extension
Research Office Centers & Institutes

Proposals: Lisa Hall
Award Contracting: Cindy Tait-Withrow
Award Set Up: Sara Traeger/Brenda Brumbaugh
Grant Accounting: Rhonda Holcomb/James Park
Sponsor Invoicing: Tres Jolie Benton, Linn Bright
Other Post Award: Jessica Dickason

Team Sun OSRAA Support:

College of Agricultural Sciences
College of Forestry

Proposals: Julie Meier
Award Contracting: Josh Sharon
Award Set Up: Jen Hayden/Sheri Elliott/Ann Mandzuk
Grant Accounting: Autumn Helenihi/Meghan Tompkins
Sponsor Invoicing: Branita Sturm
Other Post Award: Gregory Adams

Team Space OSRAA Support:

College of Business
College of Education
College of Engineering
College of Liberal Arts
College of Science
OSU Auxiliary Units

Proposals: Kathy Garrett
Award Contracting: Dawn Wagner
Award Set Up: Kim Phipps/Stacey De La Rosa Ortiz
Grant Accounting: Jeff Zoellner/Heidi Hammond
Sponsor Invoicing: Piper O'Hara
Other Post Award: Kristi Magee

Research Admin Data & Systems
DRI.Data@oregonstate.edu

Senior Business Systems Analyst
Mark Bierly

Grant and Contract Admin/Business Systems Analyst
Jessica Thurner-Byers

Proposals	Award Contracting	Industry Contracting	Award Set Up	Financial Management	Award Management
proposals@oregonstate.edu	sponsored.programs@oregonstate.edu	industryresearch@oregonstate.edu	OSRAA@oregonstate.edu	OSRAA.Finance@oregonstate.edu	OSRAA@oregonstate.edu
<ul style="list-style-type: none"> • Cayuse SP and 424 proposal system management • Proposal budget and rebudget approval • Proposal approval and submission • Sponsor requests between proposal submission and award issuance (e.g., JIT) 	<ul style="list-style-type: none"> • Incoming grant and contract award negotiation and acceptance • Award amendment negotiation and acceptance • Federal testing/service agreements • Non-Funded agreement (e.g., NDA, MOU, Teaming) negotiation and execution • Pending index review 	<ul style="list-style-type: none"> • Incoming directly funded industry agreements (<i>excluding feebook testing/service and flow through federal other than noted below</i>) • Incoming subcontracts from industry prime contractors flowing DoD, NSA, NASA, and other security industry funding to OSU • Industry flow-through agreements focusing on commercialization • SBIR/STTR industry subcontracts • Non-Funded agreement (e.g., NDA, MOU, Teaming) negotiation with industry partners 	<ul style="list-style-type: none"> • Establishment of grant record and indexes in Banner • Set up of associated cost share indexes • Set up of associated program income indexes • RCRV, OOI and large project financial coordination 	<ul style="list-style-type: none"> • Fiscal compliance • Sponsor financial reporting • Sponsor billing, including letter of credit draws • Expense and transaction analysis • Closeout of awards • Sponsor non-financial reports – equipment, patent, small business • Cash position reconciliations and cashing • Accounts Receivable • External audit coordination 	<ul style="list-style-type: none"> • General award management inquiries • Prior approvals for project changes – rebudgeting, no-cost extension, PI change or effort reduction, foreign travel, equipment, other allowability questions • Sponsored project fellowship appointment approvals • Effort reporting (PAR forms) • Responsible Conduct of Research (RCR) compliance • PI technical report submission assistance

Subawards	Research Admin Policy & Training	Research Admin Data & Systems
subawards@oregonstate.edu	OSRAA@oregonstate.edu	DRI.Data@oregonstate.edu
<ul style="list-style-type: none"> • Issuance and negotiation of outgoing subawards and amendments • Prior approvals for subaward changes – rebudgeting, no-cost extension, subaward PI change or effort reduction, other subaward allowability questions • Subaward set up in OSU financial and other systems • Subaward invoice review and processing • Subaward closeout • Subrecipient monitoring 	<ul style="list-style-type: none"> • Research Administration policy management • Research Administration training program • OSRAA Outreach and Education listserv & meetings • NCURA & external training coordination • Website content & resources 	<ul style="list-style-type: none"> • System integrations • System access • Data analysis • Statistics, metrics, and reporting • NSF HERD survey submission • Dashboards • Website maintenance