



Research Office IACUC	POLICY & GUIDE: Use of the ANIMAL HOLDING PROTOCOL	IACUC Approved: Feb 2021 Page 1 of 2
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POLICY: USE OF THE ANIMAL HOLDING PROTOCOL

All animals that fall under Oregon State University IACUC oversight, including those housed in IACUC-inspected facilities and otherwise owned by the institution, must be covered by an active, IACUC-approved Animal Care and Use Protocol (ACUP), as required by the Public Health Service policy, the Animal Welfare Act and Regulations, and AAALAC accreditation standards.

This policy addresses the institutional responsibility for animals on the Animal Holding ACUP, as delegated to the Attending Veterinarian (AV) as the Principal Investigator, and the IACUC for appropriate oversight. Use of the Animal Holding ACUP is intended as a temporary mechanism to avoid euthanasia, assure animal well-being, and maintain institutional compliance.

GUIDE:

Examples of Animal Holding ACUP use include but are not limited to:

- ACUPs that expire without a continuing ACUP in place that can accommodate the animals and related activities in question
- ACUPs that are suspended or terminated
- Animals or activities under review for potential welfare issues
- Animals associated with new investigators who do not have an approved ACUP in place
- Animals associated with investigators leaving campus or moving to another institution without transferring remaining OSU animals
- Animals imported or delivered without an approved ACUP in place
- Animals from the field that offer opportunity for research and study without sufficient time to complete an approved protocol
 - The AV and the Facility Director/Manager must pre-approve the PI's justification and facility resources required for these proposals, prior to animal transfer to Holding ACUP. In some cases, established agreements and arrangements with the AV may be in place for certain facilities and situations.

Animals are transferred to the Animal Holding ACUP by the IACUC office when a PI does not have an active, applicable ACUP of their own in place for continued use of those animals. Animals may then be transferred to other ACUPs, as appropriate and applicable.

Transfer of animals to the Animal Holding ACUP is completed when:

- an Internal Animal Transfer form (either through [iRIS](#) or via [LARC form](#) for older protocols not in iRIS) is filled out and sent to the PI, LARC office, Facility Manager (as applicable), and the [Animal Program Office](#); and
- the AV (or designee) accepts the animals.

Note that if an animal transfer is initiated by the AV (or designee) or the IACUC, the PI must allow the transfer to take place without any further manipulation of the animals transferred.

While animals are on the Holding ACUP, investigators are asked to take prompt and necessary actions for IACUC approval.

Conditions of the Institutional Animal Holding ACUP

When animals are on the Holding ACUP, the following conditions apply:

- **Housing Only:**
The use of the Holding ACUP is limited to appropriate maintenance of animals. Animals housed under the Holding ACUP may not be used by the PI or participants for any purpose related to the PI's ACUP(s). The AV has the discretion to allow breeding to maintain species or strains of animals.
- **Animal Access:**
Any PI (or participant) use of animals on the Holding ACUP, including collection of data, is not allowed.
- **ACUP Identification:**
Applicable animal housing is clearly marked with the current Holding ACUP PI name and ID number. A Holding ACUP sign may also be posted on the housing door. Animals in satellite facilities may be moved to a LARC-managed facility at the AV's discretion.
- **Per Diems:**
Standard per diem fees for animals on the Holding ACUP are the responsibility of the Investigator.
- **Holding ACUP Fees:**
A daily Animal Holding ACUP fee applies, in addition to standard per diems already in place. Fees are assessed each day after a grace period of two calendar weeks (10 business days), and are the responsibility of the Investigator.
- **Indexes used:**
Federal grant monies *cannot* be used to pay for per diems or fees associated with animals while they are on the Holding ACUP.
- **Veterinary Care:**
Medical treatment and/or euthanasia will be performed at the discretion of the AV or designee.
- **PI ACUP approval & transfer:**
When ACUPs are reinstated or approved, the IACUC will notify the AV, PI and the Facility Manager regarding transfer of animals from the Animal Holding ACUP to an approved PI ACUP.
- **IACUC Review after 30 days:**
The IACUC will review issues related to animals remaining on the Holding ACUP longer than 30 days for potential additional actions.