

<p>Research Office</p> <p>IACUC</p>	<p>Training & Educational Requirements for ACUP Participants</p>	<p>Page 1 of 2</p>
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Training and Educational Requirements for ACUP Participants

1. Training, Animal Welfare

- a. Animal Welfare Education (AWE)—one of the choices below is required for ACUP approval.
 - i. CITI Program class completion, “Working with the IACUC”
 1. Register at www.citiprogram.org
 2. Select “New Users” for initial log-in
 3. Select Participating Institution—Oregon State University
 4. Complete registration steps 1-8
 5. Select “Vertebrate Animal Research” training module
 6. Select “Investigators, Staff and Students” basic course
 7. Complete all modules to obtain a certificate of completion.
 8. A copy of the certificate will also be sent to [IACUC](#).
 - ii. AWE Lecture with [IACUC staff](#) is available upon request.
 1. Participants are also encouraged to meet with IACUC staff for an “OSU IACUC Introduction” session, to become familiar with both the processes and people central to our OSU IACUC. These meetings are also available upon request.
 - iii. FASS video and quiz completion—this training is specific for agricultural research and teaching projects. Contact [Otila Zuschlag](#), Animal and Rangeland Sciences department, to set this up.

2. Training, Participant Safety

- a. Animal Handler Safety [module](#), administered by Environmental Health & Safety (EH&S)
Required for ACUP/personnel amendment approval
 - i. On-line video completion. Must click **submit** to register completion!
 - ii. In-person training, available upon request.
 - iii. Contact [Kay Miller](#) at EHS with related questions.
 - iv. Print out the completion page notification.
- b. ACUP-specific safety training
 - i. PI-directed training, on ACUP-specific hazards

3. Medical Review--Animal Exposure, Participant Safety

Required for ACUP/personnel amendment approval

Note: the OSU **employee** medical review must be updated **annually** when working with animals.

- a. Online [questionnaire forms](#) are reviewed and cleared by Occupational Medicine staff.
 - i. Persons not employed by OSU – The *Non-OSU Employee Form* is for volunteers, courtesy or affiliate faculty, consultants, and other non-employee participants.
 - ii. OSU employee versions – initial and annual
 - 1. Initial questionnaire with Occupational Medicine – complete the *Animal Contact Review & Initial Health Surveillance Questionnaire* if this is the first time you've submitted an Animal Exposure questionnaire as an OSU employee. This is good for one year after clearance.
 - 2. Annual update with Occupational Medicine – complete the *Annual Health Surveillance Questionnaire* each year you have exposure to animals during work as an employee of OSU. Each clearance is good for one year.
 - iii. Contact [Ariel Leshchinsky](#) with related questions.
 - iv. Do not send medical information to the IACUC office.

4. Animal- and Procedure-Specific Training

Hands-on training, specific to the ACUP, is to be directed or delegated by the PI. Verification of personnel competency is required *prior to* independent work involving animals and procedures described in an approved ACUP.

- a. Didactic (recommended)
 - i. **New!** A [CITI](#) wildlife research module is now available
 - ii. Additional CITI species modules are available
 - iii. [Procedures with Care](#) videos of rodent and rabbit procedures
- b. Hands-on: handling, care of species, technique/procedure training
Required. May be completed after ACUP approval, and must be completed before independent work with project-related animals and procedures.
 - i. Training with LARC veterinary personnel
 - ii. Training with PI or PI-designated trainer, experienced with the species and procedures (PI documentation required)
 - iii. Documentation of previous experience and qualifications is acceptable for participants who are already qualified to do independent work.
 - a. The PI must certify and maintain documentation describing the participant's qualifications as per specific animal-related techniques.