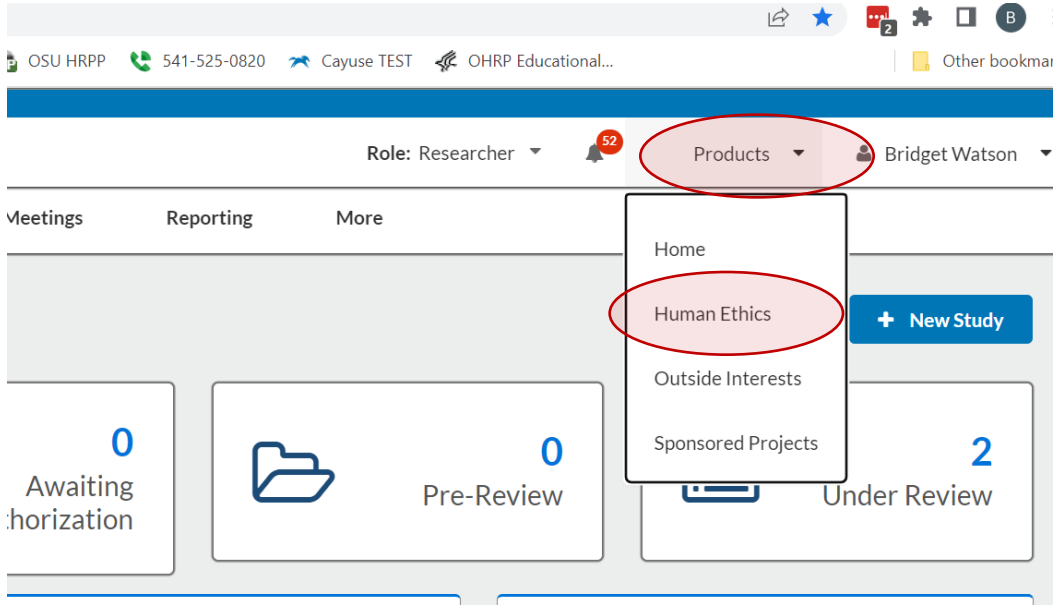
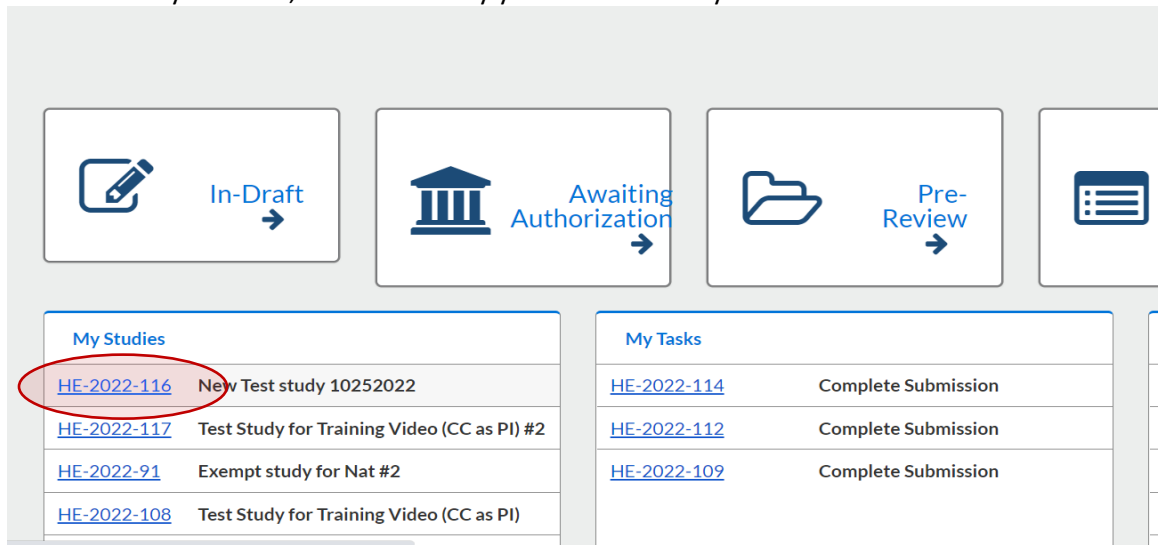


SCREENSHOTS: SUBMITTING A MODIFICATION

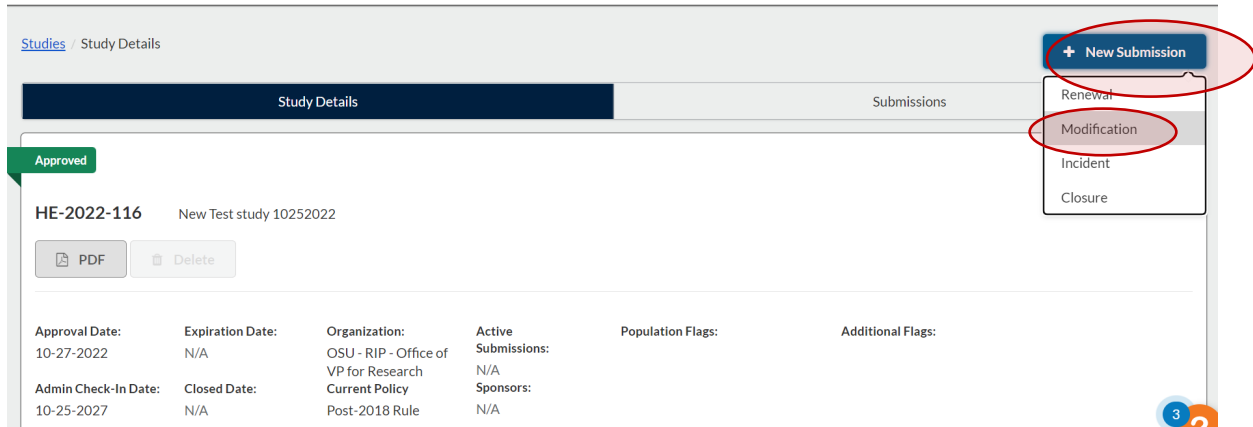
1. Log in to Cayuse: <https://oregon-state.app.cayuse.com/>
2. Ensure you are in the Cayuse HE module by clicking on “Products” and “Human Ethics”:



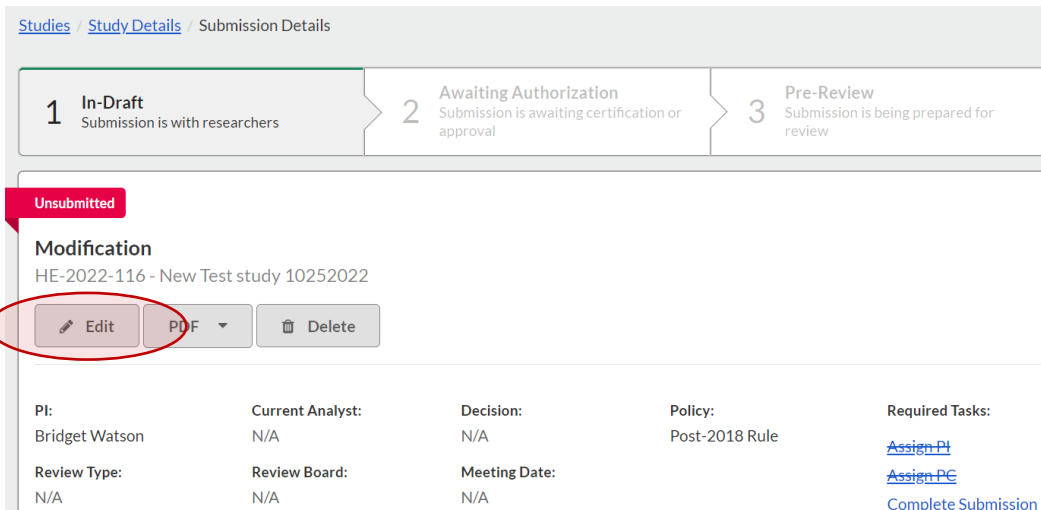
3. In “My Studies”, select the study you wish to modify.



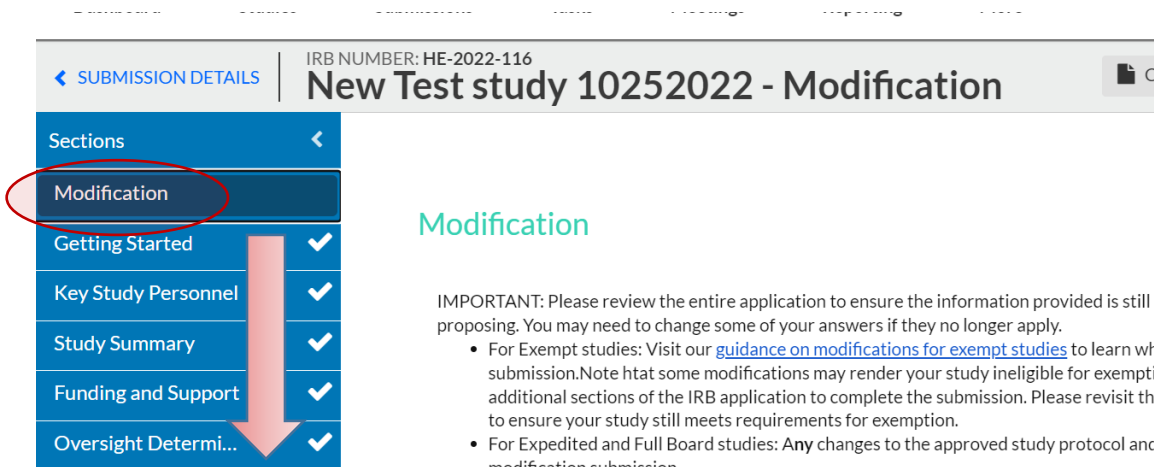
4. In the upper right corner, click on “New Submission” and select “Modification”.



5. Select “Edit”.



6. Complete the Modification form and update all impacted sections of the application. Ensure each section is complete, including sections that have appeared in response to your changes.



- Methods and Proce... ✓
- Attachments ✓
- Routing  
Send to PI for certification? ▾
- COMPLETE SUBMISSION >

\* I will review my application to ensure all the information is accurate in light of the proposed modifications. I will revise any sections of the application, as well as any attachments, impacted by my proposed modifications.

To proceed , please confirm that you understand the above requirements for submitting a Modification.

I confirm

7. When you have completed the changes to the application, click on “Complete Submission”.

- Methods and Proce... ✓
- Attachments ✓
- Routing  
Send to PI for certification? ▾
- COMPLETE SUBMISSION >

\* I will review my application to ensure all the information is accurate in light of the proposed modifications. I will revise any sections of the application, as well as any attachments, impacted by my proposed modifications.

To proceed , please confirm that you understand the above requirements for submitting a Modification.

I confirm

8. If you are the PI, make sure you “Certify” the submission. If you are not the PI, the PI will be notified that the submission needs their certification. They need to certify before the submission will be routed to the HRPP.

<b>Waiting Authorization</b> <small>Submission is awaiting certification or approval</small>	<b>3 Pre-Review</b> <small>Submission is being prepared for review</small>	<b>4 Under-Review</b> <small>Submission is with reviewers</small>
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Routing:

Return
Certify

Decision: /A

Policy: Post-2018 Rule

Required Tasks: N/A

Show all