

CONFIDENTIAL DISCLOSURE AGREEMENT REQUEST FORM

This CONFIDENTIAL DISCLOSURE AGREEMENT (CDA) Request Form is for use by Oregon State University faculty and researchers who need to share or receive confidential information from an outside entity. In order to facilitate your request for a CDA, please provide the requested information. This form is only a request to initiate the negotiation of a CDA. **Please do not share confidential information until a CDA is fully negotiated and executed by all parties.**

NOTE: If, in addition to confidential information, you will share materials or samples with the outside party, you should not use this request form. Instead, please use the Material Transfer Agreement Request Form.

Please email the completed form to the Office for Commercialization and Corporate Development, at: OCCD@oregonstate.edu

1. Faculty (OSU personnel) Information

Faculty Name: _____

Title: _____

Department: _____

Are there other Oregon State University faculty, staff, or students that will be in the discussions or sharing this information?

Yes. If yes, please list all relevant names and positions (for example, Jane Doe, graduate student).

No

2. Outside Entity Information

Entity Name: _____

Business Address: _____

Business/Legal Contact Name: _____ Email: _____

Recipient Scientist Contact Name: _____ Email: _____

3. Please indicate whether you are providing or receiving confidential information (please check and complete all that apply)

I would like to share confidential information with an outside entity.

Please describe the nature of the confidential information you will share:

I would like to receive confidential information from an outside entity.

Please describe the nature of the confidential information you will receive:

4. Please indicate the approved use(s) of the confidential information

To evaluate a potential academic research project or collaboration. Please describe the project: _____

To evaluate a potential business relationship, including industry sponsored research. Please describe the project: _____

To carry out research activities related to an active academic or industry sponsored research project. Please describe the project: _____

5. Potential limitations on disclosure of Oregon State University information

i. Did solely Oregon State University personnel develop the confidential information you will share under this agreement?

Yes

No

ii. Is the confidential information you will share subject to any third party rights or reporting obligations resulting from any of the following:

a. Outside funding

Yes. If yes, please explain: _____

No

b. Incoming confidentiality or material transfer agreements

Yes. If yes, please explain: _____

No

c. License or option agreements

Yes. If yes, please explain: _____

No

iii. Are you disclosing or receiving [export-controlled information](#)?

Yes

No

I don't know

6. Please suggest an industry contracting or licensing specialist to handle this request:

For confidential information that relates to Oregon State University intellectual property (inventions, patents, copyrights, potentially commercial research tools, etc.), please indicate a licensing specialist:

For material that relates to Oregon State University intellectual property (inventions, patents, copyrights, research tools, etc.), please indicate a licensing specialist:

- Dave Dickson (Colleges of Engineering and Science)
- Joe Christison (Colleges of Pharmacy and Veterinary Medicine; College of Science; College of Public Health & Human Sciences)
- Denis Sather (College of Agricultural Sciences; College of Forestry; College of Earth, Ocean, & Atmospheric Sciences; Copyrights and Software)

For general research materials that do not related to Oregon State University intellectual property, please indicate an industry-contracting specialist:

- Kirt Fuller (Physical Sciences)
- Chris Stoner (Life Sciences)