



Oregon State  
University

## Research Office

March 9, 2022

Dear OSU research community,

In December I wrote to announce that the Research Office (RO) will be transitioning its electronic research administration (eRA) system away from our current solution, iRIS, into the eRA software Cayuse to improve research compliance reporting processes. I am writing with an update on this exciting effort and to describe important changes to some of our research reporting processes. Please also see our new webpage with more information [here](#).

We continue to move forward with the implementation of Cayuse Outside Interests to support the Research Conflict of Interest (RCOI) program, and with Cayuse Human Ethics to support the Human Research Protection Program (HRPP). In addition, the Cayuse Sponsored Programs platform will be modernized to provide a better proposal submission experience and full integration with the other Cayuse modules.

No other modules will be implemented at this time, so operations for the care and use of animals (i.e., IACUC), biosafety (i.e., IBC), and other programs will continue without change.

As you know, it is critical for our researchers to comply with financial conflicts of interest disclosure and training requirements set forth by federal and other research funding agencies as well as RO policy. The Cayuse Outside Interests application is being implemented first and will streamline the researcher disclosure and review process. It will also greatly improve the Research Office's ability to assist researchers in meeting their associated obligations. The RO policy on research conflicts of interest can be found [here](#).

**What to expect for RCOI?** Currently, the new research disclosure form is undergoing beta testing by faculty and research administrators. With their input, we are refining the form and anticipate launching the new system in April. When the system goes live, all researchers with active proposals and project responsibilities will receive an email directing them to submit their initial research disclosure in Cayuse. This will include investigators and senior/key personnel. Any researchers with current research conflicts will also be contacted. **Disclosures will no longer be accepted in the iRIS system once the new system goes live.** Training requirements remain unchanged, and researchers will continue to be notified by CITI (or the RCOI office) when they need to complete or update their training. Ultimately, when the Cayuse Sponsored Programs platform update goes live, researchers will be prompted to review and update their research disclosure information (which is saved in the

system) each time a new proposal is submitted. Please contact the RCOI program office with any questions ([COI@oregonstate.edu](mailto:COI@oregonstate.edu)).

**What to expect for human research protections?** The implementation of the Cayuse Human Ethics module is in the planning stages. In preparation for the new system, the HRP program is making changes to its policies and processes, which will be reflected in the new Cayuse forms. Beginning now, researchers will start to see significant changes to how Exempt protocols are being reviewed and what is required for their submission. Research protocols that are currently in iRIS will be transferred into Cayuse over the coming months. Research protocols that are currently maintained in Access will be manually removed—and often recategorized as Exempt, when appropriate—by HRPP staff. We may need to ask for assistance from researchers as protocols are moved from one system to another. Training will continue to be completed via CITI. The Cayuse Human Ethics module is anticipated to go live in late Summer 2022. Please contact the HRP program with any questions ([IRB@oregonstate.edu](mailto:IRB@oregonstate.edu)).

**What to expect for the Cayuse Sponsored Programs (i.e. the proposal submission platform) modernization?** The Cayuse Sponsored Programs modernization will fully integrate all Cayuse modules and greatly simplify the user experience for researchers. This upgrade is expected to coincide with the Human Ethics implementation, but the specific timeline is dependent on Cayuse. We look forward to offering a better proposal submission experience soon.

We are very pleased about these improvements and while we are confident the implementation will be smooth, we continue to appreciate your patience with any possible disruptions or delays.

Please feel free to contact Christopher Viggiani, Associate Vice President for Research Integrity, with any questions ([Christopher.viggiani@oregonstate.edu](mailto:Christopher.viggiani@oregonstate.edu)).

Sincerely,

Irem Y. Tumer, Ph.D., ASME Fellow  
Vice President for Research