

Contract Type Characteristics

This is not an exhaustive list of characteristics, but rather indicators. The combination of characteristics and the intent of the agreement are what should be considered. Questions can be directed to Sponsored Programs, Post Award Administration or Procurement & Contract Services

Item	Sponsored Agreement	Academic Services Agreement	Testing Agreement
Office Responsible for Negotiation/Signature	Sponsored Programs	Sponsored Programs	Procurement and Contract Services
Funding ¹	External	External but not Federal/Federal pass-through	External but not Federal/Federal pass-through
Competitive Submission	Competitive and non-competitive submissions	Typically not competitive submission	Not competitive submission
Principal investigator to provide programmatic decision making and measurable performance requirements related to the award	Yes	Yes	Not applicable
Scope of Work	Might contain language indicating the description of a research project, data analysis or special reporting (see OSP website for more information)	Might contain language indicating either a developmental experience for students or contains an economic development component or services that fit within the institutional mission	Pre-defined test with established methodology using fee identified in the OSU External Fee Book
Deliverable	Specified deliverable(s)	Specified deliverable(s)	Test results
Intellectual Property Terms	Sponsor has potential right to access data; OSU owns IP with license option to sponsor	Sponsor has potential right to access data; OSU owns IP with license option to sponsor	Customer owns the data; OSU owns the associated IP (e.g., methodology)
Research Compliance (e.g., IRB, IACUC, COI)	Oversight and review by one or more of the compliance committees	Same as for a Sponsored Agreement	No
Budget/Costing	Fixed price or cost reimbursable that correlates to the scope of work	Fixed price or cost reimbursable that correlates to the scope of work	Fixed fee for a test/deliverable that is established in the Fee Book (not cost reimbursable and not a charge for employee effort)
Separate F & A Category	Yes	Yes; typically uses Other Sponsored Activities Rate	No
Restricted Index	Yes	Yes	No
OPAA Financial Oversight	Yes	Yes	No
Subject to OSU audits	OMB Circular A-133 and Internal Audit	OMB Circular A-133 and Internal Audit	Internal Audit

¹Funding from the Federal Government carries associated terms and conditions that can only be met through treatment as a Sponsored Agreement