

NSF FastLane System Registration How to Register and Receive a Password

Submit this form to obtain an NSF FastLane User Account. Once your request form has been processed, you will receive an e-mail message notifying you that you are registered and providing your FastLane User ID. The e-mail will **not** contain your password and Sponsored Programs will not retain a record of your password. Record it for reference prior to form submission. **Save a copy of this form for key NSF FastLane information shown below.**

Return this form to: Office of Sponsored Programs, B308 Kerr Administration Building
Or by email: Sponsored.Programs@oregonstate.edu

First Name (required)

Middle Initial (optional)

Last Name (required)

OSU ID# (required)

E-Mail (required)

Office Phone (required)

Fax (required)

Password (required)

This is your **temporary** password. When you initially log in, you will be prompted to set your own password. This password must be at least six (6) characters and no more than twenty (20,) including one letter and one numeral.

The following information should be completed by PI's and Co-PI's only:

Department

Highest Degree

Year Conferred

Key FastLane Information:

NSF FastLane site: <https://www.fastlane.nsf.gov>

FastLane Instructions: <https://www.fastlane.nsf.gov/a0/about/instructions.htm>

PI Tipsheet for Proposal Preparation: <https://www.fastlane.nsf.gov/a0/about/pitips.htm>

PDF Creation Instructions for Proposal Preparation: <http://www.fastlane.nsf.gov/a1/pdfcreat.htm>

For Sponsored Programs Use

Date Received

OSP File Updated

NSF FastLane Updated

Confirmation Sent to PI