

Please complete and submit this form by email to [Sponsored.Programs@oregonstate.edu](mailto:Sponsored.Programs@oregonstate.edu) or DocuSign for preparation of a subaward amendment. Call OSRAA (7-4933) or send an email to [Sponsored.Programs@oregonstate.edu](mailto:Sponsored.Programs@oregonstate.edu) if you have any questions.

<b>OSU Principal Investigator:</b>		
<b>Preparer Name:</b>		
<b>OSU Prime Award (If Known):</b>		
Sponsor:		
Sponsor Award #:	OSU Banner Index #:	
<b>Subagreement To:</b>		
Subrecipient Institution Name:		
Subrecipient Principal Investigator:		
<b>Amendment is for:</b>		
<b>1</b>		Continuation Funding
<b>2</b>		No-Cost Extension
<b>3</b>		Other Changes (provide additional on the Page 2)

<b>For Continuation Funding:</b>		
<b>Budget Period</b>	Start Date:	End Date:
Amount Added:	Cost Share required:	
<b>If the subagreement is not to be funded at the original proposed level for the next budget period attach a revised detailed budget.</b>		
<b>★</b>	<b>Dept/Business Center - Initiate budget JV for subaward funds before submitting to OSRAA</b>	
Continued funding on a subagreement is contingent on satisfactory progress and additional support to OSU from the prime sponsor. The OSU PI must indicate the status of a subrecipient's satisfactory progress by answering the following questions:		
<b>A</b>	Has the subrecipient institution made sufficient progress on the scope of work?	
	If <b>No</b> , please explain:	
<b>B</b>	Is there any change in scope of work or key personnel at the subrecipient institution? <b>(If yes, attach new scope of work and key personnel c.v. to this form.)</b>	

**For No-Cost Extension:**

Additional Months Requested:

New End Date:

**Cannot extend beyond OSU's currently-funded project end date****For Other Administrative or Project Changes:**

Explain and provide justification for change; attach any subrecipient approvals or documentation:

\_\_\_\_\_  
OSU Principal Investigator\_\_\_\_\_  
Date