

Federal and Federal-flow through funding for testing and service activities are treated as a sponsored project, but are traditionally short-term public service activities. This form is used to record review and approval of such an activity. A description of the testing activity and the purchase order/agreement for the activity must be attached.

<b>Testing/Services Activity:</b>
<b>Entity Providing Funding:</b>
If Entity is not a Federal Agency, provide name of entity requesting testing/service:
<b>Fee Book Activity:</b>
<b>Index:</b>

<b>Requestor Name:</b>		
<b>Department:</b>	<b>College:</b>	<b>Phone:</b>
<b>Requestor Signature:</b>		
<p>My signature above signifies that (a) a fee book rate exists for this activity, (b) all employees hired under this Fee Book activity have successfully completed OSU's Responsible Conduct of Research training mandated by the National Science Foundation (N/A currently), (c) all employees hired under this Fee Book activity have undergone successful e-Verify checks, (d) there are no export control or Office of Foreign Assets Control concerns, and (e) my unit will accept responsibility for meeting the terms and conditions of the agreement as well as responsibility for any disallowed costs or cost overruns related to this activity.</p>		

<b>Dean/Department/Center Name (or designee):</b>
<b>Signature:</b>
<p>My signature confirms that this unit accepts responsibility for any disallowed costs or cost overruns related to this activity.</p>

### Disposition

Approved \_\_\_\_ Disapproved \_\_\_\_

\_\_\_\_\_  
Institutional Signatory Authority

\_\_\_\_\_  
Date

Notes:
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